



Minutes of Medbourne Village Hall Committee AGM held on 15th May 2024

Present:

Committee

Brian Godfrey – Chairman

Jenny Sandars – Bookings Clerk

Lyn Easton – Medbourne Parish Council

Meriel Godfrey (Caretaker) was co-opted with the approval of members onto the Committee for the AGM, which was then quorate.

		Action
1	<p>Apologies for Absence: Carolyn Frostwick – Treasurer; Chloe Shuttlewood – Secretary; Tom Price; Ann Price.</p>	
2	<p>Minutes of the last AGM held on 17th May 2023 The Minutes of the AGM held on 17th May 2023 were approved and signed by the Chairman.</p>	
3	<p>Chairman’s Report</p> <p>The hall has been booked for a variety of one-off events during the year, including a wedding in the Summer; more regular repeat bookings have also been made. In July, a silver birch tree was planted on behalf of the whole village to commemorate the Platinum Jubilee of the late Queen Elizabeth II; the plaque being unveiled by the Chairman of the Parish Council. The Murder Mystery evening in April was a great success. Other than when renovations were taking place, the hall was very well used; positive comments being received with regard to the various improvements.</p> <p>Delivering and funding the full Phase 2 restoration plans in the current economic climate has not been achievable in the short term. However, a huge amount has still been accomplished during</p>	

	<p>the year on four 'bite size' improvements which were nevertheless made possible after securing sufficient funding through several Grant applications and donations from local residents.</p> <p>In July/August, when the Pre-School was on holiday, nine cast iron historic windows in the main hall were completely renovated inside and out to a very high standard by a specialist window restoration company, stripped back to bare metal, repaired, the window opening features put back in working order and all repainted. Thanks to the Pilgrim Trust and the Asda Foundation for awarding Grants. Immediately after this work was completed, another specialist company installed modern energy efficient secondary glazing sash units to replace the previous antiquated and unsafe units. Thanks to the National Lottery Community Fund for this Grant. A well-attended event was held in early September to celebrate and showcase these two improvements.</p> <p>In October, when Pre-School were on half-term break, the 40+ year old heating system and boiler were stripped out and replaced with a new energy efficient boiler and new heating/hot water system serving the whole building and controlled through the Hive App and zoned thermostats. Given that the old and inefficient system did not cover all areas of the hall and was in imminent danger of failing, this change has made a substantial improvement to the hall and will help to save energy. Thanks to the Hobson Trust, the Platinum Jubilee Village Halls Fund and the Market Harborough Building Society amongst others for awarding Grants towards this. Learning about and understanding the vagaries of the Hive system has been particularly challenging, e.g. teaching multiple users about how the system operates in a community setting as opposed to a domestic environment.</p> <p>A much-needed enhancement to the small hall floor were completed in February with the surface being sanded and sealed. Once again, this could only have been done when Pre School and Scouts were not using the hall over half term and the result is amazing.</p> <p>Planning for the kitchen refurbishment and refit scheme is gaining momentum; the contractor will begin work in July 2024 with completion before Pre-School return in September. This has also been funded through several National Grant providers.</p> <p>National Village Halls week was celebrated in March. The theme was 'Going Green'. A poster drawing attention to environmental and energy efficient measures was displayed throughout the week so that hall users and groups could appreciate the village hall's achievements and challenges.</p> <p>At five individuals, our committee is very small; however, our</p>	
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		<p>Constitution allows up to ten members. In spite of advertising and word of mouth approaches, we have still not identified a treasurer to take over from Carolyn and no interest has been shown by anyone else in becoming a trustee or joining the committee. An increase in membership would enable us to achieve so much more, but without more volunteers to share the load, the ability to run events and fundraise – which are enormously time-dependent – will continue to be compromised.</p> <p>A massive thank you to all committee members for their individual contributions and to Meriel who has continued to steer the ship on a day-to-day basis. Also to Rebekah, Alex and all the volunteers who run the Monday teas; over £1,000 having been raised since the post pandemic re-launch.</p> <p>Brian Godfrey Chairman Medbourne Village Hall 15 May 2024 ---</p> <p>Thanks were expressed by the committee to the Chairman.</p>	
4		<p>Treasurer’s Report</p> <p>The Treasurer would like to apologise for being unable to attend the meeting and has submitted the following report to the Chair for presentation at the meeting along with a copy of the final accounts which will be available online along with the Minutes.</p> <p>At the end of the year there was a surplus of £2,254 from the hiring of the Hall.</p> <p>The costs of utility bills are significant, although it is hoped that the installation of the new heating system offering greater efficiency and a remote control system will provide some savings. Caretaking, cleaning and maintenance costs have increased partly due to the extra time spent preparing for and supervising the major works that have taken place during the year as referred to by the Chairman (replacement windows, heating system etc). It was also decided to invest some of the anticipated surplus in resurfacing the small hall which has greatly improved the appearance of the room. Necessary work to trees in the grounds increased the maintenance costs for the grounds.</p> <p>The Village Hall Committee retain the funds for the defibrillator maintenance and staff training. Replacement pads were acquired during the year so the balance held has reduced to £1,924.</p> <p>Once again, due to the level of income (including Grants) this year, the accounts will need to be examined by an independent</p>	

		<p>auditor before filing with the Charities Commission. A copy of the accounts is attached to the Minutes.</p> <p>As the Chairman advised, we have undertaken significant works to the Hall in recent years and the current programme will culminate in the replacement of the kitchen in July. Since 2020, we have raised a total of £170,000 in grants from various organisations to renovate and refurbish the Hall.</p> <p>Disappointingly, no volunteer has come forward to take on the role of Treasurer. Having expressed a wish to step down over two years ago, Carolyn is keen to hand over to a new pair of hands. Hopefully someone will come forward to assist with this vital role.</p>	
5		<p>Election of Officers</p> <p>Officers and Committee members were re-elected.</p>	
6		<p>Election of Chairman</p> <p>Brian Godfrey to continue in his role as Chairman.</p>	
8		<p>Any Other Business</p> <p>N/A</p>	

There being no further business, the AGM was followed by the May VH Committee meeting.