



Minutes of Meeting Held on 21st August 2024

Present:

Committee

Brian Godfrey – Chairman
 Carolyn Frostwick – Treasurer
 Chloe Shuttlewood – Secretary
 Jenny Sandars – Bookings Clerk
 Lyn Easton – Medbourne Parish Council

In attendance

Meriel Godfrey, Caretaker

Members of the public

Fiona Smith, Tom Price

			Action
1		Apologies for Absence: N/A	
2		Minutes of Previous Meeting The Minutes of the meeting held on 24 th July were approved by the Chairman.	
3		Matters arising from the Minutes	
	3.1	MG is to contact Fleckney VH for advice, as their toilet block was refurbished using Section 106 money.	MG
	3.2	East Mercia River Trust were very impressed with the Village Hall and may come to Medbourne in the future.	
	3.3	Ian Everitt was not present so could not confirm whether the Scouts will be able to do some weeding around their shed area.	
	3.4	Notice board refurbishment – there has not been a Parish Council meeting this month, therefore this issue has not yet been raised, but is on the Agenda for September.	
4		Chairman’s Report (including governance issues)	
	4.1	The kitchen scheme should be finished by Friday 23 rd August. The work looks really good, and the building inspector will be coming soon. Some additional items are required (see Caretaking notes).	
	4.2	The person who currently mows the lawn will no longer available after this season. BG asked LE whether the Parish Council and the Village Hall could work together to find a solution.	BG/LE
	4.3	A risk assessment of the Village Hall is to be done in the Autumn.	

	4.4	LE, on behalf of the Parish Council, asked the Committee whether they would be happy to have a framed portrait of King Charles put up in the hall. All agreed.	
	4.5	Florrie Harris (Dance Academy) has updated her Safety Policy in light of the Southport tragedy. All doors are to remain locked during classes. This does not affect fire exits/safety.	
	4.6	Rural Relaxing will be hosting a ball in November, raising funds for all community groups, including the Village Hall. BG and MG will attend.	
5		<p>Treasurer's Report (including Restoration Fund/Appeal)</p> <p>It has been very quiet over the summer break and the accounts currently show a surplus of £5,184.</p> <p>CF has recently received a number of credit notes from Water Plus. Apparently they have been unable to obtain a water meter reading for some months and we have been paying estimated bills. They have not contacted us for some time regarding access to the meter and charges of around £38 have been paid monthly by direct debit. As a result of the estimated invoices, the account stands in credit by an amount of £631.06. This will not be refunded but set against future bills. Water Plus have suggested that we could telephone them with in actual meter readings in future to ensure the account is rectified. MG will send these.</p> <p>Restoration Fund</p> <p>Funds are in place to pay for the kitchen on completion, after which the current phase of the restoration programme is complete.</p>	MG
6		<p>Caretaking/Maintenance/Defibrillator</p> <p>The commercial dishwasher has been installed and is working. MG will have to be heavily involved in its maintenance (for example, draining it once a week).</p> <p>ICP will be coming to do a high-level clean once the builders have left. Their usual schedule starts on 2nd September.</p> <p>Some new items of kitchen equipment will be required, such as pans suitable for induction hobs, wine and beer glasses, and tumblers. The Committee approval approximately £500 to be used for this. We will also need to sort through existing kitchen items and take any unwanted/surplus items to the charity shop. A step ladder to reach the highest shelves will also be needed.</p> <p>The fire alarm system will be tested by MG when the kitchen scheme is finished.</p>	MG

		The defibrillator is ok. Needs new paediatric pads which had been ordered but there was no availability of pads from the supplier.	
7		<p>Bookings</p> <p>Booking queries are continuing. A query about the forthcoming treasure hunt organised by an Uppingham Group was received about whether dogs are allowed in the Village Hall (they are not). JS will reply to a letter from Harborough District Council regarding contact details for payment.</p>	JS
8		<p>Forthcoming Events</p> <p>Race Night – sports club asked about supplying alcohol on sale and return.</p> <p>A village celebration for Packhorse Bridge repairs and reconstructed ford had been proposed by the PC. BG had suggested to the PC that the refurbished kitchen at the Village Hall also be included in the village celebrations (as a condition of one of the Grants, we are obliged to hold an open event and invite our MP).</p>	BG
9		<p>Any Other Business</p> <p>Report on Monday teas from Rebekah Budenberg: --- <i>Monday teas growing in popularity. On average 12 people attend. Maximum has been 21 attendees. During summer teas have been held outside when possible. Volunteer rota is strong - 19 names on list - with two new names added in recent months. Total raised to date (since November 2022) is £1,338.18. During renovation of kitchen during summer 2024, Monday teas have been held in the Church Room. The money taken during this period has been divided between St Giles and VH funds. Cash handed to Church Warden this week. Huge thanks to Margaret Tuffs, our Church Warden and to Sue Delaney who ran teas in Church Room on several Mondays during this summer period. During teas in Church Room on August 19, there was visit from Leicestershire County Council Health Inequalities Team. There has since been a village email about this service. Much looking forward to returning to VH and its new kitchen on September 2nd.</i> --- The Village Hall Committee are incredibly grateful to Rebekah and all of the volunteers who make this event so successful.</p> <p>Leicestershire Community Safety Vehicle will be parked in the Village Hall grounds (at the gate) on 28th August, 10:30-14:30.</p>	

10		Public Question Time None.	
11		Date of Next Meeting 18 th September at 7pm.	

There being no further business the meeting closed at 20:00.