



Minutes of Meeting Held on 21st October 2026

Present:

Committee

Lyn Easton – Chair

Neil Taylor – Treasurer

Jenny Sandars – Bookings Clerk

Chloe Shuttlewood – Secretary

Fiona Smith

Caretaker

Gareth Posnett

Members of the public

Ann Price; Tom Price; Ian Everitt (Scouts representative)

			Action
1		Apologies for Absence None.	
2		Minutes of Previous Meeting The Minutes of the meeting held on 19 th August were approved by JS and seconded by LE.	
3		Matters arising from the Minutes	
	3.1	The Committee agreed that Medbourne Village Hall does not need to have an anti-terror plan (Martyn's Law), as our events capacity is under 200 people.	
	3.2	The new vacuum cleaners have been bought and are already being used.	
4		Chair's Report	
	4.1	Medbourne Parish Magazine is possibly making a comeback. A half-page advertising space has been offered for us to advertise the Village Hall. This would be free of charge.	
	4.2	LE questioned whether blinds should be installed over the small hall windows. A quote was received for £600 for all three windows. This will be put on hold for now.	
	4.3	The future of the doctor's surgery is still uncertain, and we need confirmation of what is happening. The room could be used for	

		other purposes. IE confirmed that there would be no safeguarding issues.	
	4.4	The kitchen fire screen/shutter is coming soon.	
	4.5	Toilets/ceiling projects: a rural grant is going to be applied for. The lights and ceiling work will now need to take place next year (possibly summer), as we would need to block out three weeks for the work (it would take one week just to take the old one down). The toilets project may therefore come first.	
	4.6	The new fire alarm system is being installed on 16 th November.	
	4.7	The issue with the front door (wheelchair access problems) is being looked into.	
	4.8	As of December, the cleaners will change. A three-month notice has been given to the current cleaning company.	
	4.9	Costs will be obtained for a new gate at the bottom of the field.	GP
5		Treasurer's Report (including Restoration Fund/Appeal)	
	5.1	The gas and electricity contract runs out in January. NT is therefore looking for a better contract.	NT
	5.2	<p>1) Projects</p> <p>At the time of writing (30/9/26) the Santander balance stands at £33,661.50 and the Harborough Building Society account at £30,509.21.</p> <p>The roof repairs and the secondary glazing have now all been paid for.</p> <p>In addition to the release of the Section 106 monies (which paid for the above), £10,000 has also been secured from Harborough DC from their Community Grant Fund.</p> <p>From this it is planned to meet the estimated costs for:</p> <p>Ceiling Tiles - £4,440 Kitchen Shutter - £1,776 Main Hall Lights - £1,649 Fire Alarm - £5,600</p> <p>A total of £13,465, which leaves a balance of £3,465; the bulk of which will be met by the outstanding balance on the approved Section 106 monies – £1,501.47 and £1,500 pledged by Tom Price from the Medbourne Free School Charity.</p> <p>The Chair has arranged a meeting with another contractor regarding the toilets on Monday, 5th October. Following an analysis of all the quotes an application will be made to the Parish Council to release the £4,500 balance from their grant; and there is also an opportunity to apply for a further £10,000 from a recently announced HDC Rural Grant.</p>	

		<p>2) In terms of cash, the situation is also healthy. What I have tried to do here is account for all the different funding to arrive at a "true" trading position for the year.</p> <p>Santander Bank A/c 30th September, 2026 - £33,661.50</p> <p>less Medbourne Trust Grant - £20,000</p> <p>plus Transfer to MHBS - £4,959.79 (Building Society account balance stands at £30,000)</p> <p>less Santander Bank A/c 1st April, 2026 - £13,929.59</p> <p>So the operating surplus to date for 2026/27 is £4,691.70</p> <p>(£33,661.50 - £20,000 + £4,959.79 - £13,929.59)</p> <p>NB all the Section 106 monies received have been now spent and are therefore cash neutral. The insurance bill has also been paid.</p> <p>---</p> <p><i>20th October: Since I wrote the update above, the Santander balance today stands at £45,336.65 as we have received £11,501.47 from HDC for the Community Grant and the balance of the Section 106 monies.</i></p> <p><i>Once we have the last quote for the toilets we will make a bid for the new HDC Rural Grant and seek to get the Parish to release the balance of their £5,000 grant application.</i></p> <p>---</p> <p><i>Neil Taylor</i> <i>Treasurer</i></p>	
6		Caretaking/Maintenance/Defibrillator	
	6.1	The timber has been received for the shelving.	
	6.2	<p>GP has sourced, and paid for, the following items which will be reimbursed by the Treasurer:</p> <ul style="list-style-type: none"> • Wreath for the War Memorial for Armistice Day • Christmas lights for the outside of the building • Flag 	NT
7		<p>Bookings</p> <p>Usual bookings this month, plus some additional group/club meetings.</p> <p>LE asked JS to check whether the Women's Institute need the large hall to be cleared by Pre-school.</p>	JS

		JS received one suspicious booking. She checked for a phone number to speak to the hirer, to no avail. We have therefore not accepted this booking.	
8		<p>Events</p> <p>24 Carat Jazz event We got £150 from online sales (TicketSource), plus £189 from tickets on the door and drinks sales on the night. From this, £55 needs to be deducted for surplus wine etc.</p> <p>We paid the band £210 (they reduced their fee from £300 as ticket sales were low).</p> <p>So the bottom line for this is a surplus of £129 (£74 if the surplus alcohol figure is deducted).</p> <p>Govannen gig This is taking place on 28th November. CS will create the poster and TicketSource page for tickets. There will not be a bar; a mobile bar will be attending instead. We will start by advertising 80 tickets at £15 each. JS will book this date out on the calendar.</p> <p>Ideas for future events NT mentioned a repair café, for textile, electrical and mechanical repairs, and also an “IT Help” event.</p> <p>The Christmas event will take place on 5th December and the advert will go out soon.</p>	<p>CS</p> <p>JS</p> <p>LE</p>
9		<p>Any Other Business</p> <p>Monday Teas report from Rebekah Budenberg:</p> <p><i>As we are about to celebrate our 4th birthday I thought I'd send this update for next committee meeting.</i></p> <ul style="list-style-type: none"> • Monday teas has now been running for 4 years. • Total raised and banked £3,921. Can safely say it will be £4,000 by end of the autumn. • Exercise class on several Mondays – attracts about 10 people, runs for half an hour, voluntary donation. Grateful thanks to Linda Hanraads. • Poppy knitting/crocheting every Monday from late Spring onwards. Attracts more people. • Average attendance is 20. Maximum about 28 during poppy season. • 27 people currently on volunteer rota. Several people happy to step in at short notice when needed. • Rota is almost full up to end of the year. 	

		<ul style="list-style-type: none"> • <i>During renovation work at VH, Monday teas have been held in the Church Room. The money taken on these weeks has been divided between St Giles and VH funds. Cash handed to Church Warden.</i> <p><i>On Monday October 26th, ALL the volunteers have been invited to come to a birthday tea alongside all the usual supporters. There will be a birthday cake to share. Everyone welcome.</i></p> <p>The Village Hall Committee would like to express its sincere thanks to Rebekah Budenberg and Alex Griffith for their continued hard work, dedication and commitment to making the wonderful Monday Teas event such a success.</p>	LE will attend this event
10		<p>Public Question Time</p> <p>Ian Everitt is now attending as Scouts representative.</p>	
11		<p>Date of Next Meeting</p> <p>18th November at 7pm.</p>	

There being no further business the meeting closed at 20:15.